

Meeting of Muehl Public Library Board
Monday, March 6, 2023
5:30-6:30 p.m.

Members Present: Board President-Jason Finn, Pat Krull, Darla Dorosz, Kristen Diermeier, Lila Zastrow, Adam Schaumberg, Sandy Heiden
Library Director-Elizabeth Timmins

Call to Order

Announcements:

- SCSD Middle School Art Contest was held this past Saturday and is on display for the next month
- Introductions of the board and guests: Bobbie Buchholtz, Kristin Laufenberg, OWLS, Mayor Ryan Kraft

Reports

- Minutes—February 6, 2023
 - Motion to approve the minutes by Kristen D.; second by Pat K.; motion carried.
- Director's Report—February 2023
 - Thanks again to Elizabeth for very busy month of service
- Financial Report—January 2023
 - Motion to approve the financial report as amended to remove the alarm annual charge which should have been in February by Sandy H.; Seconded by Lila Z.; motion carried.
- Financial Report—February 2023
 - Motion to approve the financial report by Pat K.; Seconded by Kristen D.; motion carried.
- Activities Report—Complete through end of February 2023
 - Elizabeth summarized the progress nicely...since Jason did not review it prior to the meeting ☺

Unfinished Business

- Library Legislative Day report
 - ET, Jason Finn, Bobbie Buchholtz, Kris Peters met with Robert Cowles assistant, who are always supportive of librarians
 - Madison Public Library was a beautiful setting for the gathering
 - Bobbie and Jason met with Peter Schmidt, the rep from Bonduel
 - Generated two listening sessions at our library
 - One was today (Peter Schmidt) and Joy Goeben will be here March 20
- Maker Education Certification

- Module one completed
- Module two has just begun
- So much to learn and share! Thank you Elizabeth, for taking this on and enhancing our library programming with this new knowledge!
- Elizabeth is excited to participate online with students from other countries
- Read Across the Community
 - Nice project
 - Thank you Elizabeth, for participating!
- Little Free Library
 - Fabulous
- Hootcon Report
 - Library was closed this past Friday for the staff to participate in this day of training at Little Chute Library
- “Our Story”
 - Wikipedia article could be expanded upon...
- Series in honor of Frank Lipp
 - Grief sessions begin next week...
- and will be planning in honor of Delores Clausen
 - something this summer
- Estate Planning
 - Will be a daytime program

New Business

- Summer hires
 - Looking for a cleaner
 - Last summer we had an intern for 20 hours per week in the summer
 - Staff would like to work less hours during the summer...so Elizabeth will be looking for someone
- Guest, Mayor Ryan Kraft
 - Ryan gave a brief review of the city budget over the past few years and how through staff attritions, they have managed to keep the budget balanced
 - He also shared the development projects beginning on Mainline drive...business and apartment buildings
 - City of Seymour borrowed from BCPL to purchase another property on Mainline Dr., behind Kwik Trip, currently out on RFP...Ryan is hopeful that developers will be onboard by summer
 - Discussion on options for our 2024 and 2025 budgets, and how the library can continue the level of service within the constraints of reducing \$40-\$50,000 per year...
 - Data gathering needs to happen...budget needs to be on the agenda going forward

All board business was concluded at 7:00, the meeting adjourned.

The next meeting will be held Monday, April 3, 2023, 5:30 PM *Sandy will not be in attendance that day, as the moving truck is scheduled for that day!!!