

**Meeting of Muehl Public Library Board**  
**Monday, October 2, 2023**  
**5:30 PM**

**Members Present:** Board President-Jason Finn, Pat Krull, Darla Dorosz, Kristen Diermeier, Lila Zastrow, Adam Schaumberg, Sandy Heiden  
Library Director-Elizabeth Timmins  
\*All present so a board photo is in order!

**Call to Order 5:33 by President Jason Finn**

**Reports**

- Minutes—September 5, 2023
  - Motion to approve the minutes by Lila Z.; second by Darla D.; motion carried.
- Director's Report—September 2023
  - Kudos to Jason Finn for attending so many online trainings. Elizabeth was her usual busy self, even with kids back in school
- Financial Report—May 2023
  - Motion to approve the financial report by Sandy H.; second by Lila Z.; motion carried.
- Activities Report—Complete through end of August 2023

**Unfinished Business**

- Report on FMPL Fundraiser
  - \$5000 gross, which leads to a \$4000 profit
  - The date was usually the first week in November...since it has been several years, consistency with the date and type of event may help increase future attendance numbers.
  - Derby hats were a hit
  - Non-Facebook followers may not have known about the event...
- Library budget for 2024
  - Board discussion on the final number given to Elizabeth by the city for 2024
    - This reduction will lead to a drastic decrease in the amount of publications Elizabeth will be able to purchase. Staff will be need to be even more frugal and very selective!
    - Board trustees are concerned with future funding from the county if we cannot remain a lending library vs a borrowing library
    - Elizabeth will need to utilize the Puls Fund for the purchasing of Children's literature
    - FMPL may be asked for more funds in 2024...
    - We all worry about the 2025 implications of this large reduction in support from the city.
    - Sandy H. made a motion to approve the 2024 budget with the adjusted city amount (\$127,754); Pat K. seconded the motion; motion carried.
- Makerspace practicum, fall semester
  - Elizabeth has resumed her class and has made a connection with a new staff member at Fallen Timbers

- Fall Programming
  - Film Festival begins this week
  - Adult book group has resumed
- Term Limits for Board Members
  - Kristen D. has reached the end of her first term, but has agreed to serve another term! Thank you! No new trustees needed for 2024

#### **New Business**

- <https://dpi.wi.gov/sites/default/files/imce/libraries/Publib/Gov-Admin/2020TrusteeEssentials.pdf> Trustee Essential Appendix A State and Federal Laws pertaining to public libraries (p. 155 thru 158) Note: Chapter pdfs no longer posted.
- Elizabeth shared information pertaining to a police incident that happened at the library
- Note that the front door motor for handicapped access is broken and a new one has been ordered. Expect the bill in the next month financial report.

All board business was concluded at 6:32, the meeting adjourned.

The next meeting will be held Monday, November 6 2023, 5:30 PM